

**GENERAL INFORMATION  
AUGUSTA BALLET SCHOOL  
2009-2010**

**How to Enroll**

Registration forms are available at the Walton Way location or online at [www.augustaballetschool.com](http://www.augustaballetschool.com).

**Monthly Tuition**

Tuition is due by the 1<sup>st</sup> of each month. A late fee will automatically be charged after the 5th. If the school is closed during this time payment must be mailed to:

Augusta Ballet School  
P.O. Box 3348  
Augusta, GA 30914-3348

***LATE PAYMENT FEE \$10 - APPLIED  
TO ANY OVERDUE BALANCE.  
RETURNED CHECK FEE \$15***

**Registration Fee**

A registration fee must accompany each registration form. Registration fees are one month's tuition and are non-refundable.

**Tuition Refunds and Credits**

**Any tuition paid to the school is non-refundable.** Any tuition credits will be considered only in the cases of prolonged absence due to serious injury or illness and substantiated by medical documentation.

**Dress Code**

*Students should always wear street clothing over their ballet attire when coming to and from their classes. Ballet slippers must **never** be worn outdoors as this tracks dirt into the studio and damages the marley floors and can be dangerous for the students.* All female students are required to wear a **black leotard** (preferably long sleeve), **pink tights** and **pink ballet shoes** (a short chiffon **black** skirt is optional.) **Hair must be secured against the head** (no pigtails, ponytails or bangs.) Male students must wear black tights, white T-shirt, white socks, white shoes & a black dance belt.

**A Special Note Concerning Our Studios**

Each of the four spacious studios has a fully-mirrored wall. The basket weave construction of the floors is designed to be orthopedically correct and conducive to the most beneficial movement. The floor surfaces are of either maple or a special composition produced in London.

**Attendance and Make-up Classes**

Students are expected to attend all classes. Please call the school office at 733.5511 or email us at [augustaballetschool@knology.net](mailto:augustaballetschool@knology.net) whenever your child will miss class. The teacher will be informed and will record that absence as an excused absence. A student may make-up a missed class in a

lower level class. Please notify the office prior to making up the absence. Missed classes may be made up within one month after the absence.

**Tardiness**

Students are expected to arrive at the studio on time and ready for the start of their class. Out of concern for injury prevention, the teacher reserves the right to bar any tardy student from participating in class other than by observing. **Arrival 10 minutes or later to class constitutes tardiness.**

**Parent Observation**

Parents and other individuals interested to view students as they train are invited and encouraged to observe classes at any time. Parents of Creative Movement and Pre Ballet classes may observe during Parent Observation weeks held periodically throughout the school year.

**School Closings**

The schedule of classes is subject to change. The Augusta Ballet follows the Richmond County school schedule of holidays and cancellations with the exception of staff development days. **If classes need to be cancelled due to inclement weather a message will be left on the school's voicemail.**